

Bialik Hebrew Day School, Toronto Campus Principal

Founded in 1961, Bialik Hebrew Day School in Toronto is renowned as an outstanding Jewish educational institution, serving students from Junior Kindergarten to grade 8. We achieve our mission by focusing on our Pillars of Academic Excellence, Ahavat Israel, Jewish Values and Menschlichkeit and Accessibility.

As we move ahead to expand the growth of our school and open a second branch of Bialik on the Lebovic Campus in Vaughan in September 2013, we are looking to fill the newly created position of Campus Principal at our current branch for the 2012/13 school year.

We are seeking a Campus Principal who is a highly qualified and experienced educator. The Campus Principal will report to the Head of School. This is an opportunity for a dynamic educator to work with an experienced and talented administrative team to embrace and meet the challenges of 21st Century Jewish education.

Responsibilities will include:

- Upholding and implementing Bialik's 4 Pillars: Academic Excellence, Ahavat Israel, Jewish Values and Menschlichkeit and Accessibility
- Being an effective ambassador for Bialik in the community
- Working closely with the Head of School, Executive Director and the Administrative Team to ensure the successful implementation of Bialik's mission and goals
- Working collaboratively with the Campus Principal at our northern branch to ensure that the same programs, activities and standards are delivered at both branches
- Working closely with the Principals of Jewish and general studies to implement integrated programs
- Supervising the Principals of general and Jewish studies and the Vice Principals
- Supervising the IT Department and Staff
- Maintaining high standards of academic excellence in general and Jewish studies
- Working with the Executive Director and Admissions Manager to recruit and enroll students
- Staying current with the latest education research and practices, and proactively implementing them as appropriate
- Planning and facilitating professional development for staff in collaboration with the Principals of general and Jewish studies and the Vice Principals
- Developing and implementing innovative teaching methodology
- Promoting a positive and nurturing school culture for students, staff and parents
- Developing a positive working relationship with staff, parents and students
- Establishing and maintaining a culture of respect
- Fostering a positive student and parent attitude toward the school's educational programs and physical plant
- Interviewing, hiring, scheduling and supervision of staff
- Representing the school at community events
- Fulfilling other duties as requested by the Head of School

The Campus Principal will:

- Be passionate about Jewish education and Israel
- Be a collaborative leader and team player
- Possess strong interpersonal skills
- Possess strong oral and written communication skills
- Have a strong work ethic
- Be a natural leader who will inspire staff, students and parents
- Have experience and skills in curriculum development
- Have knowledge and experience in professional development for staff
- Have a proven record of skill and experience in hiring and supervision of staff
- Have skills and experience in the effective use of metrics to measure and analyze educational outcomes
- Be a forward thinking, flexible, innovative, creative educator
- Have the ability to understand, embrace and implement administrative and instructional applications of technology
- Have prior teaching and educational administrative experience (JK-12)
- Have a knowledge of Hebrew and Jewish studies curriculum
- Have a minimum Masters in Education/Educational Administration and Principal Certification

The search committee will accept applications until December 23, 2011. Please respond electronically, in confidence, with a letter of introduction and resume that includes the names of three references (who will not be contacted without the consent of the applicant) to campusprincipal@bialik.ca.

While we appreciate all applicants' interest, we will contact only those selected for an interview.